

COTON IN THE ELM PARISH COUNCIL MINUTES OF THE MEETING

held on Wednesday 10th April 2024

Present: Cllr K Bradford (Chairman), Cllr Antcliffe, Cllr Lang, Cllr Leech, Cllr Kinson, Cllr Wolfe
County Councillor Swann, District Cllr Wheelton.

Clerk Sue Hughes.

Members of the public - 0

1. **Apologies** – Cllr C Bradford
2. **Declarations of interest**- None
3. **Members of the public** – None
4. **County Councillor/District Councillors**
 - a. Cllr Swann sent a report before the meeting to members including a report on potholes. Cllr Leech asked how pothole repairs were prioritised? Cllr Swann responded that it is was done on risk. He also explained how Highways are stretched at present.
 - b. Cllr Wheelton discussed at length the planning development, Oaklands Solar Park including Information, comments and suggestions and sharing all relevant documentation for support. See item 7b.
Cllr Leech asked what the procedure was for the appeal regarding planning application for new access of coalpit Lane. Cllr Wheelton explained this to the PC – see item 7a.
5. **Approval of minutes from meetings on: 13th March 2024**
 - a. These were circulated with member and read as a true copy and approved. Minutes were signed by the Chairman
 - b. Matters arising.
Item 7 – storage of sandbags. Cllr Antcliffe to supply weatherproof bin to keep sandbags dry.
Item 10 – New Playground equipment. See item 11 below.
6. **Brook**
 - a. Maintenance – Contract between TRT/SDDC/Parish Council approved and signed by the Chairman.
 - b. **Bench refurbishment**- The bench (located on the top green by the PC notice board) was adopted by the PC and will be refurbished along with notice boards. Job spec to be produced and sent out for quotes.
7. **Planning**
 - a. DMPA/2023/0930 - The installation of a New Access at Land off Coal Pit
PC awaiting notification of planning appeal.
 - b. EN010122 - The Oaklands Farm Solar Park – Representation to be made to the Planning Inspectorate from PC. Leaflets to be produced. Deliver to residents giving details of plan
Advertise leaflet on notice boards, social media and website.
8. **Finance**

Documents shared before and during the meeting.
Current account £5627.15 @ 12.3.2024. Savings account £10147.63 @ 1.3.2024
Statements were signed by The Chairman.
Payment was approved by all members for:

 - a. £24.70 Clerks expense
 - b. £347.15 DALC membership
 - c. £28.80 (5’x3’) D Day flag

Submission form S136 was approved and signed by Chairman and Clerk

 - d. £5856 S136 concurrent expense claim form

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9. **AGAR** – Certificate of exemption approved and signed by Chairman and Clerk
This will be submitted to the external auditors by Clerk.

10. **Ground Maintenance**
Members discussed quotes received for ground maintenance and agreed that The Village Gardeners would be awarded the contract on a preliminary 3 month contract with the view to continue for the remaining 9 months of the year.

11. **Community Grant Fund Scheme -**
Clerk to contact SDDC regarding improvement/replacement of playground equipment.

12. **Defibrillators –**
Cllr Kinson to speak to proprietor of The Black Horse regarding the replacement of pads for the defibrillator and advise if PC need to arrange purchase and fitting.

12. **Policies approved and adopted**
 - a. Health and Safety
 - b. Risk assessment

12. **Approve Clerks holiday**
Holiday approved for 27th June and 14th July, one week for each date

Meeting concluded at 7:30pm

Next meeting

Annual Parish Meeting & Annual Parish Council meetings on Wed 8th May 2024 @ 6pm